



March 20, 2023 • 7:00 p.m.
Wattsburg Area Elementary Center

AGENDA

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:
 - Mrs. Britni Burlingham
 - Mrs. Amanda Farrell
 - Mrs. Lea Hetherington
 - Mrs. Nicole Lee
 - Mr. Shawn Matson
 - Mr. Stephen Morvay
 - Mrs. Tara Pound
 - Dr. Andy Pushchak
 - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the February 20, 2023 Regular Board Meeting and the March 13, 2023 Work Session.

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$12,087,094.91
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$491,950.20
 - [Cafeteria](#): \$606,750.95
 - [Cafeteria Profit/Loss](#): **(\$25,241.61)** YCTD \$8,792.48
 - B. Bills
 - [Exhibit A1](#) Checks Already Written: \$63,148.66
 - [Exhibit A2](#) Checks Already Written: \$14,355.19
 - [Exhibit A3](#) General Fund Bills: \$168,112.64
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$1,436.80
 - [Exhibit B2](#) Cafeteria Checks Already Written: \$43,770.16
 - [Exhibit B3](#) Cafeteria Bills: \$236.00
 - [Exhibit D](#) SHS Activity Fund Report: \$93,387.34
- **Motion:** To approve the reports, payments and invoices as presented.

VI. Legal Advisement – Mr. Jeremy Bloeser

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).
 - \$126,100 from the committed fund for Nora Flooring to the committed fund for Tarkett flooring for the cafeterias.

F – 2 (A) Northwest Tri-County Intermediate Unit Budget Northwest Tri-County Intermediate Unit Budget for 2023-2024 School Year

- **Motion:** To approve the [Intermediate Unit General Operating Budget for the 2023-2024 school year](#) in the amount of \$66,989,275 and to further approve Wattsburg Area School District's contribution to the School Improvement School Improvement Services (Fund 020) budgets of the Intermediate Unit for the 2023-2024 fiscal year in the amount of \$31,330.58 and \$239,230 to the Special Education Services Consortium (Fund 23).

F-3 (A) LEAF Equipment Lease Schedule and Finance Agreement

- **Motion:** To approve an Equipment Lease Schedule and Finance Agreement with LEAF Capital Funding, LLC for staff laptops with delivery and first payment after July 1, 2023, as outlined in [Exhibit F](#).

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (A) WAEC/SHS Cafeteria Flooring

- **Motion:** To approve the purchase of flooring for the WAEC and SHS cafeteria floors as outlined in [Exhibit G](#).

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute Additions

- **Motion:** To approve Hannah Espinosa, Madison Hoover and Kimberly McCain as additions to the ESS Substitute List.

P – 2 (A) Service Personnel Substitute List

- **Motion:** To approve Brittany Giannelli (retro to March 2, 2023) and Robert Garner as additions to the Service Personnel Substitute List for the 2022-2023 school year.

P – 3 (A) Resignations

- **Motion:** To accept the following resignations:
 - David Applebee, custodian, for the purpose of retirement effective March 18, 2023.
 - Brittany Giannelli, custodian, effective March 3, 2023
 - Karly Long, art teacher, effective March 9, 2023.
 - Emily Sonney, education support aide, effective March 23, 2023.

P – 4 (A) Leave Requests

- **Motion:** To approve the following leave requests:
 - FMLA -Like Leave for Laura Holmes beginning April 4, 2023.
 - Intermittent Family Medical Leave for Sara Land beginning April 26, 2023.
 - Intermittent Family Medical Leave for Rachel Merry beginning February 24, 2023.

- P – 5 (A) Kindergarten Bootcamp
- **Motion:** To approve Emma Kowalski as Speech Pathologist for Kindergarten Bootcamp on Tuesdays, Wednesdays, and Thursdays August 1-18, 2023.

- P – 6 (A) Conference Request
- **Motion:** To approve Cheryl Krider to attend Financial Literacy Event on April 18, 2023 in Edinboro, PA at an estimated cost of \$120. Funds from Professional Development.

X. **Policy – Mrs. Amanda Farrell**

XI. **Curriculum – Dr. Andy Pushchak**

- C – 1 (A) Dual Credit Affiliation Agreement – Mercyhurst University
- **Motion:** To approve the Dual Credit Affiliation Agreement with Mercyhurst University as outlined in [Exhibit H](#).
- C – 2 (A) Dual Credit Affiliation Agreement – Penn State University
- **Motion:** To approve the Dual Credit Affiliation Agreement with Penn State University as outlined in [Exhibit I](#).
- C – 3 (A) Dual Credit Affiliation Agreement – Penn West University
- **Motion:** To approve the Dual Credit Affiliation Agreement with Penn West University as outlined in [Exhibit J](#).
- C – 4 (A) Science Course – Seneca
- **Motion:** To approve Integrated Science Course at Seneca High School beginning the 2023-2024 school year as outlined in [Exhibit K](#).
- C – 5 (A) Science Sequence – Seneca
- **Motion:** To approve science sequence at Seneca High School beginning the 2023-2024 school year as outlined in [Exhibit L](#).

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

- T – 1 (A) Transportation Requests
- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit M](#).
- T – 2 (A) Transportation Agreement
- **Motion:** To approve a parent transportation agreement effective February 17, 2023 for the 2022-2023 school year at the current IRS rate of 65.5¢/mile.

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Volunteer List

- **Motion:** To approve Donald Carver, Heather Gifford and Michael Kappler as additions to the WASD Volunteer List.

AE – 2 (A) Coaching Appointments

- **Motion:** To approve the following coaching appointments:
 - Dana Miller, Cross Country 1st Assistant Coach at step 2+.

XV. **Miscellaneous**

M – 1 (A) Bethesda Agreement

- **Motion:** To approve the agreement for Alternative Education for Disruptive Youth between Bethesda Lutheran Services and Wattsburg Area School District for the 2023-204 school year as outlined in [Exhibit N](#).

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**